

Date		Engineer		Job #/Reference	
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Owner /Operator Name				Contact Ph/Fx	
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Vehicle Make				Fleet #	
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Model				Mileage	
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Registration #					
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Chassis #:					
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Service Check Item	Value/Tick/Cross	Action or comment	
Drain oil			
Change oil filter			
Fill with oil (semi synth)			
Check & top up engine coolant			
Check & top up power st. fluid			
Check & top up screenwash			
Check & top up brake fluid			
Check & top up clutch fluid			
Check & top up battery (not LM)			
Check & adjust hanbrake			
Check exterior lights			
Check horn			
Check seatbelts visually			
Check for warning lights			
Check wipers/washers			
Check fan belt condition			
Check underside			
Check exhaust			
Check brake pipes visually			
Check shocks visually			
Check gaiters visually			
Check steering visually			
Check tyre condition/tr depth		FNS:.....FOS:.....RNS:.....ROS:.....SP:.....	
Check & adjust tyre pressures			
Check brake pad wear front			
Check brake pad wear rear			
Check lights & indicators			
Road test vehicle			
Check air con			
Check battery			

Comments and recommendations	

Engineer signature			
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