

Full & Major

Vehicle Service Report



Date		Engineer		Job #/Reference	
Owner /Operator Name				Contact Ph/Fx	
Vehicle Make				Fleet #	
Model				Mileage	
Registration #					
Chassis #:					

Service Check Item	Value/Tick/Cross	Action or comment
FULL SERVICE ITEMS		
All INTERIM items		
Visual HT & Distributor		
Replace spark plugs		
Check glow plugs		
Replace air filter		
Replace diesel fuel filter		
Check diesel smoke emission		
Lubricate throttle		
Check cooling system for leaks		
Check cooling fan		
Test & report brake fluid cond.		
Lube bonnet catch & hinges		
Lube door & boot/hatch hinges		
Grease all points		
Check fuel cap		
Check tyre wear pattern		
Check handbrake shoes/pads		
Check windscreen		
Check interior/exterior mirrors		
Check number plates		
Report if timing/cam belt due		
MAJOR SERVICE ITEMS		
All INTERIM items		
All FULL items		
Replace brake fluid & bleed		
Replace petrol fuel filter		
Drain cooling system & refresh		
Test starter motor		
Test alternator		

Comments and recommendations	

Engineer signature			
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